

**LOS ANGELES COUNTY OFFICE OF EDUCATION  
EXPANDED LEARNING TECHNICAL ASSISTANCE UNIT  
Application for CQI Pilot Project 2018-19**

**Grantee Name:** \_\_\_\_\_

**School Sites Represented:** \_\_\_\_\_

**Participant Names and Positions:** \_\_\_\_\_

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_

**Grant Manager Name:** \_\_\_\_\_

**Grant Manager Signature** **\*REQUIRED:** \_\_\_\_\_

**Project Requirements:**

A consistent team of up to five people (1 Grant Manager/Executive Director, 1-2 Program Directors, 2-3 Site Coordinators) **MUST:**

- ✓ Watch the CQI webinar provided by the ELTAU <https://connect.lacoe.edu/pb1v92rx3ey0/>
- ✓ Have Adobe Connect installed on computers for webinar participation \* NO phone calls
- ✓ Participate in an orientation webinar on 10/5/18 from 10-12
- ✓ Attend ALL in-person learning sessions: 10/16 8-12; 1/22 8-12; 4/9 8-12 \* *at Lakeshore Learning*
  - *Be on time and stay the entire session*
- ✓ Commit to participating in monthly coaching either on site or via phone/webinar
- ✓ Commit to designing a CQI plan, implementing it in between in-person learning sessions, reflecting on progress, and iterating the plan
- ✓ Submit monthly reports via Google docs (very brief summary of work done that month)
- ✓ Complete a pre, mid year, and post survey
- ✓ Participate in a brief exit interview in May

**Please respond to the following questions:**

1. What do you hope to gain from participating in this pilot program?
  
  
  
  
  
  
  
  
  
  
2. Please describe your current level of understanding and comfort with the CQI process. What have you done to date with the CQI process?

3. Which Quality Standard(s) are you currently focused on? Please circle all that apply for the sites participating in this project.

Safe and Supportive Environment	Active and Engaged Learning	Youth Voice and Leadership
Healthy Choices and Behaviors	Skill Building	Diversity, Access, and Equity

**Project Timeline:**

**September 2018**

- 9/21 Applications are due at NOON to Sue Gevedon at the ELTAU ([gevedon\\_sue@lacoedu](mailto:gevedon_sue@lacoedu))  
 9/26 Applicants are notified of acceptance

**October 2018**

- 10/5 10:00-11:00 am Orientation webinar for all accepted participants  
 10/16 8:00 am-12:00 pm Learning Session #1 (IN PERSON- Lakeshore Learning Materials Lounge: 2695 E. Dominguez Street Carson, CA 90895)

**November 2018**

On-site/virtual support via site visits, webinars, conference calls, coaching sessions

**December 2018**

On-site/virtual support via site visits, webinars, conference calls, coaching sessions

**January 2019**

- 1/22 8:00 am-12:00 pm Learning Session #2 (IN PERSON- Lakeshore Learning Materials Lounge: 2695 E. Dominguez Street Carson, CA 90895)

**February 2019**

On-site/virtual support via site visits, webinars, conference calls, coaching sessions

**March 2019**

On-site/virtual support via site visits, webinars, conference calls, coaching sessions

**April 2019**

- 4/9 8:00 am-12:00 pm Learning Session #3(IN PERSON- Lakeshore Learning Materials Lounge: 2695 E. Dominguez Street Carson, CA 90895)

**May/June 2019**

Exit interviews with each team (conference call/webinar)