

Dear Expanded Learning Grantee:

This email is to inform you that the deadline for the **first quarter expenditure report (July 1, 2019–September 30, 2019)** which is due **October 31, 2019** has been **extended to November 8, 2019**, for the After School Education and Safety (ASES), 21<sup>st</sup> Century Community Learning Centers (CCLC), and the 21<sup>st</sup> CCLC High School After School Safety and Enrichment for Teens (ASSETs) program grants.

### Submission

Submit your report online using the After School Support and Information SysTem (ASSIST) located at <http://www3.cde.ca.gov/assist/index.aspx>. Also, please update your grantee contact information in ASSIST if you have experienced any staffing changes during the year. **Grantees must submit the original signed Grant Award Notification (AO-400) and all reports. Failure to submit the AO-400 and any report on time will delay processing of future payments.**

### Resources

- Frequently Asked Questions (Questions 9–10, 25–26) located at <https://www.cde.ca.gov/ls/ex/documents/asetwentyfirstasests.docx>.
- ASES Reporting Due Dates located web page is located at <https://www.cde.ca.gov/ls/ex/asesduedates.asp>.
- 21<sup>st</sup> CCLC & ASSETs Reporting Due Dates web page is located at <https://www.cde.ca.gov/ls/ex/duedates21stcclc.asp>.
- Guidance can be found on the Laws and Policy web page located at <https://www.cde.ca.gov/ls/ex/lawsandpolicy.asp>.

If you have any questions, please contact your Fiscal Analyst. Contact information can be found on the Contact the Expanded Learning Division web page located at <https://www.cde.ca.gov/ls/ex/exldcontacts.asp> or the Expanded Learning Division by phone at 916-319-0923.

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*California's Expanded Learning Programs are an integral part of young people's education, engaging them in year-round learning opportunities that prepare them for college, career, and life.*