

RFTS (Reach for the Stars After School Program)

Group Leader (frontline staff)

Part Time Position

Job Description:

A Group Leader is in charge of a group of 20-23 elementary aged students (K-5th grades). Job includes signing in kids, passing out supper, supervising Homework, Sports & Rec. and Enrichment time from school dismissal to 6 p.m. daily (typical hours are Tuesday 12:30-6 p.m. while the rest of the days are typically 2:30-6 p.m.) Group leaders will teach STEM, HW, Sports, Friday Fun clubs and enrichment (art, math games, literature, writing). They will also attend mandatory meetings/trainings/fieldtrips. New hires receive training on Program Policies/Procedures, Curriculum/Lesson Planning, CPR/First Aid and have on-the-job-training (shadowing).

Group Leaders work a Monday-Friday shift. {MWThF 2:15/2:30-6 pm & T 12:30-6 pm}

Location:

Within one of our (9) Whittier City School District elementary sites.

Qualifications:

- *A.A./A.S. degree/ 48 College units in a related field/ OR pass the Group Leader test
- *Knowledge of behavior management strategies
- *Previous experience in after school program or education working with school-age children
- *Good interpersonal skills

Rate: \$13.01 per hour

How to apply:

Call our RFTS Main Office @ 562.789.3156 for more information regarding this position or if you have any questions. Please email your resume to Eleonora Mendez {Program Facilitator} @ emendez@whittiercity.net. An interview will then be scheduled, if you meet the qualifications. *2 Professional Letters of Recommendation will be required to move forward in the hiring process. *THE HIRING AGENCY FOR THIS POSITION IS THROUGH THE BOYS & GIRLS CLUB OF WHITTIER (one of our many partners).*

For more Program information, visit:

 [Reach for the Stars After School Program](#)

RFTS Office: Orange Grove Elementary
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reachforthestarswcsd@gmail.com